

# Form A Background Check

Name \_\_\_\_\_ Date \_\_\_\_\_

## Confidential Application and Authorization for Background Check for Volunteers with Children, Youth and Vulnerable Adults

*Leaders of Calvary's programs serve as role models for those who take part in these programs. Calvary Lutheran Church expects that these leaders, whether children or adults, live according to Biblical principles. The staff of our various ministries are guided by these principles as they decide who should be asked to lead our programs and activities. They consider, among other things, background, recommendations, reputation, lifestyle, and participation in the life of Calvary. Decisions about leadership will be made prayerfully, and conveyed to the people involved in a way intended to "lead them into a deeper relationship with Jesus Christ." We strive to provide a safe and secure environment for everyone; therefore all volunteers and persons who work with children, youth and vulnerable adults are required to complete this form.*

### Personal Information

Name \_\_\_\_\_  
Last First Middle

Current Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Length of time at this address? \_\_\_\_\_ If under a year, list former address: \_\_\_\_\_

E-mail \_\_\_\_\_ Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Type of ministry/activity you're applying for: \_\_\_\_\_ Date you're able to begin \_\_\_\_\_

### Church History and Prior Church Involvement and Institutional References

Name of Church of which you are a member: \_\_\_\_\_

Names and addresses of other churches you have attended regularly during the past five years: \_\_\_\_\_

List *all* previous church work involving children, youth or vulnerable adults. Use separate page, if necessary.

Church name \_\_\_\_\_

Church address \_\_\_\_\_

Work performed \_\_\_\_\_

Date involved \_\_\_\_\_

List *all* previous non-church work involving children, youth or vulnerable adults. Use separate page, if necessary.

Organization's name \_\_\_\_\_

Address \_\_\_\_\_

Work performed \_\_\_\_\_

Dates involved \_\_\_\_\_

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### Calvary Lutheran Church

7520 Golden Valley Road  
Golden Valley, MN 55427  
phone 763.545.5659  
www.calvary.org



## Form A Background Check (continued)

List any training, education, gifts or other factors that have prepared you for the ministry you are applying for

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### Institutional References relating to work/volunteering with children or vulnerable adults

*All those who wish to work or volunteer with children, youth and/or vulnerable adults served by Calvary Lutheran Church are required to participate in an application process, which involves checking references.*

You must have two references (non-family members) complete our **online reference form**. (NOTE: Please ask your references to complete and submit the form found on [calvary.org/reference](http://calvary.org/reference).)

Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_ Email: \_\_\_\_\_

Position \_\_\_\_\_ Name of Organization \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_ Email: \_\_\_\_\_

Position \_\_\_\_\_ Name of Organization \_\_\_\_\_

### Applicant's Statement

1. I have read Calvary's "Safe Haven for Children, Youth and Vulnerable Adults" document.
2. I agree to act in the spirit of Calvary's "Safe Haven" document, to do no harm, and specifically to:
  - a. Conduct myself in a way that is visible to all and above reproach;
  - b. Never intentionally be alone with a child, youth or vulnerable adult;
  - c. Provide only safe and appropriate touch.

The information contained in this screening application is correct to the best of my knowledge. I authorize any references or churches listed in this application to give any information that they may have regarding my character and fitness for work with children, youth or vulnerable adults. In consideration of the receipt and evaluation of the application by Calvary Lutheran Church, I release any individual, church, youth organization, charity, employer, reference, or any other person or organization, including record custodians, both collectively and individually, from any and all liability for damages for release of the requested information.

If my application is accepted, I agree to abide by all policies of Calvary Lutheran Church, both written and verbal, and to act with Christian concern in the performance of my services on behalf of the church.

I further state that I have carefully read the foregoing release and know the contents of it. I sign this release as my own free act. This is a legally binding agreement which I have read and understand.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

# Form A Background Check (continued)

Applicant to complete information below, read Statement of Authorization, sign and date at the bottom

*Please print*

Name \_\_\_\_\_  
Last First Middle

Maiden, Alias or Former Name \_\_\_\_\_

Date of Birth (MM/DD/YY) \_\_\_\_\_ Sex ( M or F )

Social Security # \_\_\_\_\_

Driver License # \_\_\_\_\_ State of Issue \_\_\_\_\_

Have you ever lived in a state or country other than Minnesota? Yes No

If yes, list all states and countries of residence on the back.

Have you ever been convicted of fraud related to a background check crime? Yes No

Have you ever been arrested for, convicted of or pleaded guilty to a crime involving sexual behavior, child abuse or abuse of a vulnerable adult? Yes No

If yes, describe the crime \_\_\_\_\_

Date of Conviction \_\_\_\_\_

Location (city, county & state or country) \_\_\_\_\_

*(Attach a separate sheet if more than one conviction)*

I, \_\_\_\_\_, hereby authorize Calvary Lutheran Church and/or its agents to make an independent investigation of my background, references, character, past employment, education, credit history, adult criminal or police records, and motor vehicle records including those maintained by both public and private organizations and all public records for the purpose of confirming the information contained on my Application and/or obtaining information which may be material to my qualifications for service now and, if applicable, during the tenure of my service with Calvary Lutheran Church.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

# Form A Background Check *(continued)*

Starting with the most recent, list all states and countries in which you have resided since the age of 18. Use a separate sheet if necessary.

*Please print*

City/Town \_\_\_\_\_ County \_\_\_\_\_  
State/Province \_\_\_\_\_ Country \_\_\_\_\_  
From \_\_\_\_\_ To \_\_\_\_\_  
(Month/Year) (Month/Year)

City/Town \_\_\_\_\_ County \_\_\_\_\_  
State/Province \_\_\_\_\_ Country \_\_\_\_\_  
From \_\_\_\_\_ To \_\_\_\_\_  
(Month/Year) (Month/Year)

City/Town \_\_\_\_\_ County \_\_\_\_\_  
State/Province \_\_\_\_\_ Country \_\_\_\_\_  
From \_\_\_\_\_ To \_\_\_\_\_  
(Month/Year) (Month/Year)

City/Town \_\_\_\_\_ County \_\_\_\_\_  
State/Province \_\_\_\_\_ Country \_\_\_\_\_  
From \_\_\_\_\_ To \_\_\_\_\_  
(Month/Year) (Month/Year)

City/Town \_\_\_\_\_ County \_\_\_\_\_  
State/Province \_\_\_\_\_ Country \_\_\_\_\_  
From \_\_\_\_\_ To \_\_\_\_\_  
(Month/Year) (Month/Year)

City/Town \_\_\_\_\_ County \_\_\_\_\_  
State/Province \_\_\_\_\_ Country \_\_\_\_\_  
From \_\_\_\_\_ To \_\_\_\_\_  
(Month/Year) (Month/Year)

City/Town \_\_\_\_\_ County \_\_\_\_\_  
State/Province \_\_\_\_\_ Country \_\_\_\_\_  
From \_\_\_\_\_ To \_\_\_\_\_  
(Month/Year) (Month/Year)