



**Job Title:** Preschool Teacher (Calvary Pre-Kindergarten – 2 ½ - 3 year-olds)

**Reports to:** Pre-Kindergarten Director

**Classification:** Part-time (7-10 hours per week), exempt, September-May

**Position Description:** Calvary Pre-Kindergarten is an early childhood ministry of Calvary Lutheran Church and provides care and education for children ages 30 months to 5 years. We are currently hiring a part-time Preschool Teacher for our program working with 2 ½ - 3 year olds. We are NAEYC-accredited and committed to offering all children and families a high-quality early learning experience that will develop into a lifetime love of learning.

**General Expectations:**

- Live out Calvary's mission, priorities and prayer, applying them in your personal and professional life with vigor and excellence.
- Operate as an accountable, authentic, caring, collaborative, team-first staff member, encouraging, praying for and building up co-workers, volunteers, congregants and guests.
- Be intentional about one's spiritual growth and development.

**Key Responsibilities:**

- Provide a high-quality, caring, developmentally rich, preschool experience for children ages 2 ½ - 3 years.
- Carry out the philosophy and curriculum framework of Calvary Pre-K.
- Manage and assist with age-appropriate daily routines, encouraging and supporting good health in self and children
- Implement developmentally appropriate practice
- Demonstrate diversity awareness and acceptance
- Foster positive, encouraging and supportive relationships with children, family and staff.
- Cultivate effective teacher/family relationships, communicating growth and development information with families through parent/teacher communications and conferences.
- Maintain positive professional relationships with co-workers, working collaboratively as a team.
- Build positive relationships with Calvary Lutheran Church staff, including other early childhood programs
- Other duties as assigned

**Qualifications, Skills and Knowledge:**

- Associate's or Bachelor's Degree in Early Childhood or related field
- Experience working with preschoolers in a group setting
- An understanding of the developmental needs of 2 1/2- and 3-year-olds
- Excellent verbal, listening and written communication skills
- First Aid and CPR certified (preferred)
- Experience working in a NAEYC-accredited center (preferred)
- Demonstrate a strong work ethic
- Demonstrate organization in record keeping, policies and procedures