



Job Title: Worship Associate

Reports to: Worship Experience Director

Classification: Part-time, non-exempt, up to 24 hours per week

Position description:

At Calvary we strive to create a worship experience that leads all people into a relationship with Jesus Christ. This position contributes to that experience by leading worship, and planning worship experiences by creatively collaborating with the Worship Experience team, as well as the NextGen team. Approximately 75% of this position involves corporate worship leadership and administration and 25% leading worship at our Wednesday evening youth worship and administration.

General expectations:

- Live out a personal relationship with Jesus.
- Participate in Calvary's Growth Track (Regular worship, small group participation, small group serving, and tithing/working towards a tithe at Calvary.)
- Perform all duties with integrity, humility, and grace with all Calvary staff, leaders and guests.
- Adhere to Calvary policies, procedures, and beliefs as expressed in our mission, vision, values and in compliance with the staff handbook

Key responsibilities:

- Lead modern worship services at the Minnetonka campus.
- Develop and lead NextGen worship teams once a month.
- Plan and prep music, schedule musicians for NextGen worship gatherings.
- Process music and worship team expenses, manage/reconcile team budget, input relevant data into Planning Center and tracking team metrics.
- Provide administrative support for the Director of Worship Experience.

Knowledge and skills desired:

- Must demonstrate excellent vocal skills and be able to coach team members
- Must demonstrate excellent instrumental skills (guitar or piano preferred)
- Must have knowledge of basic media software and/or a willingness to invest in self-guided training (ProPresenter, Logic Pro, Ableton, Final Cut Pro, etc.)

Key attributes:

- Must have a personal relationship with Jesus Christ
- Self-aware, teachable, collaborative, fun, honest and a servant's heart.
- Confident and humble